



MEMORANDUM OF UNDERSTANDING

Between the Fisheries Society of the British Isles (FSBI) and senior author of FSBI Briefing Papers

This memorandum of understanding (MoU) is between the Fisheries Society of the British Isles (FSBI), registered Charity number 256475 and **NAME AND ADDRESS HERE. The parties agree with the following actions related to the preparation and submission of the FSBI briefing note^{*1} focusing on the topic of: **TITLE OF BRIEFING NOTE**.**

The senior author [**NAME HERE**] agrees to:

- (1) Submit a manuscript to the *Journal of Fish Biology* in the first instance (“Output 1”), and complete revisions for Open Access Publication (See FSBI Agreement, Point # 3 below) within the broad remit of the FSBI briefing paper, and following the author guidelines of *the Journal of Fish Biology*.
- (2) Produce a 4-page post-note style document (“Output 2”) that focuses on highlights from the submitted manuscript (to be ultimately placed on the FSBI website and for general dissemination to a range of appropriate individuals and bodies relevant to the briefing paper topic), with emphasis on clarity and accessibility, together with appropriate schematics, suitable for a non-specialist audience, including stakeholders and policymakers.
- (3) Deliver both (1) and (2) above, within 6 months of the agreed date and signature placed on the MoU below.
- (4) To revise the manuscript within 3 months if the MS is rejected by the *Journal of Fish Biology*, for consideration by an alternative appropriate Journal for Open Access publication.
- (5) For either of the open access peer-reviewed published documents, as detailed in (1) above, or the original submitted manuscript, to be placed on the FSBI website for WWW dissemination.
- (6) To inform the Vice-President of the FSBI, as appropriate, on progress and any issues relevant to the completion of (1) and (2) above.

The FSBI agrees to:

- (1) to pay a total of £5000 to the senior author, for distribution decided by the senior author as appropriate, according to the following schedule:
 - a. Release of £2500 to the senior author within 30 days of the mutually signed and dated MoU.
 - b. Release of £2500 within 30 days of submission of the briefing paper manuscript to the Journal of Fish Biology and electronic delivery of the 4-page post-note summary document.
- (2) Provide advice and technical support for design of 4-page post-note as mutually agreed between the senior author and FSBI, at no additional cost to the senior author.
- (3) Secure funds to cover the costs in full for peer-reviewed Open Access publication.
- (4) Via the Chair of the FSBI Publications Committee, to facilitate wherever possible progress and advice to the senior author, as mutually agreed between the senior author and the FSBI, in the completion of outputs 1 and 2.

Confidentiality of information

In order to protect and regulate the publication and dissemination of outputs 1 and 2 described above, the FSBI, senior author and wider authorship team (multi-authored articles), agree not to disclose or distribute information associated with the briefing paper, except for purposes of FSBI Council and Publication Committee business, and actions necessary by the senior author in preparation of the outputs, or upon prior agreement by all parties.

Signatures:

For and on Behalf of FSBI: Chair of the FSBI Publications Committee; NAME IN HERE

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Date:

For and on Behalf of the Senior Author: NAME IN HERE

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Date:

*¹The FSBI Briefing Papers provide syntheses and critical evaluation of current knowledge of timely topics in fish and fisheries biology and are aimed at promoting engagement with a wider community of end-users and stakeholders active in the fish and fisheries arena. Additionally, the FSBI Briefing Paper provides the Society with an additional effective means for promoting scientifically-informed public discussion about important and controversial topics in fish biology and fisheries science.