



Registered Charity 256475

## Small Research Grants Terms & Conditions

The Society will be represented by the chair of the Research Grant sub-committee, on behalf of the FSBI Council, in all communications concerned with the appointment and administration of FSBI research grants.

### Terms

1. Small Research Grants are available on a competitive basis to FSBI members for research in any field of study relevant to fish biology and to the Society's objectives. Projects examining the influence of non-fish taxa on fish biology through interactions are eligible (e.g. bitterling/mussel interactions; effects of parasites on fish health; impacts of fish-eating birds on fish populations; impacts of invasive crayfish on fish behaviour), but the focus of the research must be fish biology.
2. The Research sub-committee reserves the right to decide on the suitability of potential research projects and their decision is final.
3. If the study is part of a larger research project, then it should be clear how the rest of the project is funded, and that any such funding cannot cover the proposed study.
4. Grant competitions are open to any member of the Society, regardless of their geographical location, but to be eligible you must be a paid up member at the time of making a grant application.
5. Researchers at the start of their careers, including holders of a FSBI studentship, will be favoured in competitions for Small Research Grants.
6. Applicants for a Wyn Wheeler Grant must be members who are retired from full-time employment.
7. The maximum Small Research Grant is £5000, and for a Wyn Wheeler Grant £6000. Grants are normally paid directly to the successful applicant, but may be made payable to the applicant's institution if this is appropriate.
8. Applications will be judged solely on the applications form using the following criteria: number of relevant publications, generic value of study, presentation/clarity of proposal, technical feasibility, background/relevance of proposal, scientific justification, novelty of study, cost-effectiveness.
9. Eligible costs include items directly relevant to the project, including special items of equipment, field work expenses (including work abroad), computing costs peculiar to the project, the cost of hiring short-term assistance, and specialist books such as identification keys.
10. The grant will not cover the purchase of computers for general use, travel to conferences (for which support may be available under the FSBI Travel Grants programme), the salary of the applicant, publishing costs, fees, patents or other related costs and any form of administrative overheads incurred by the applicant.
11. Applications are considered three times a year with closing dates on the 01 January,

01 May, and 01 September. Late applications will not be considered.

12. Applicants are usually notified of the outcome within 4–5 weeks of the closing date.

#### Conditions

1. Successful applicants may not receive a further grant from the Society within one year, but there are no restrictions on further proposals from unsuccessful applicants for the same or other research projects.
2. The grant holder is responsible for administration of the grant, which will be normally paid in pounds Sterling or its equivalent in the local currency by direct electronic transfer into the recipient's personal bank account. Research Grants may be paid to the recipient's institution but only on condition that the host institution agrees that no administrative overheads or other fees are taken from the grant, and that the entire amount is to be used by and for the recipient's proposed research.
3. It is a condition of award that a report is completed by the grant holder within six months of end of the grant period. Citations to papers arising from the grant award, either in Press or published, will be accepted *in lieu* of a separate report. The summary report (or references to publications) will be published on the website and may be published in the Society's newsletter, subject to agreement with the newsletter editor. Please supply a Word document of your summary report to the Newsletter Editor ([Email FSBI Newsletter](#)). A grant holder who fails to submit a report will be ineligible for further grants until such time that the report is submitted.
4. Recipients of awards are required to submit an account of their expenditure in the Final Report, and all receipts must be retained for 3 years after the grant award in case the Society is subjected to an audit of expenditure that requires the receipts. Only actual expenditure, backed by receipts, is acceptable under Charities Law
5. The financial support of the FSBI will be acknowledged in any publications arising from the research and on any poster or oral presentation made at a conference. A pdf copy of publications must be emailed to the chair of the Research Grants sub-committee.

Please be aware that applications will not be submitted to the grant committee until after the application round closing date. All applicants, whether successful or not, will be informed by the chair of the Small research Grants sub-committee but this may not be for up to two months after the closing date. Do not contact the Administration Office until two months have elapsed. Correspondence regarding the award should be directed to the chair of the Research Grant sub-committee, and correspondence regarding the transfer of the funds should be directed to the FSBI Treasury ([treasurer@fsbi.org.uk](mailto:treasurer@fsbi.org.uk)).